

March 29, 2010

Teresa D. O'Donnell,  
Executive Director  
Commission on English Language Program Accreditation  
801 N. Fairfax St., Suite 402A  
Alexandria VA 22314

Dear Ms. O'Donnell:

We would like to inform you that the English Language Institute (ELI) is now the Academic English program within INTO University of South Florida (INTO USF).

The University of South Florida entered into an agreement with INTO University Partnerships on January 17, 2010 to jointly administer INTO USF under which USF offers a series of academic programs for international students. The contract was signed on January 17<sup>th</sup>; however, only recently was agreement reached on the process of transition. The ELI will continue to operate, under INTO USF, with the ELI non-credit intensive English program being renamed the "Academic English program" within INTO USF.

All employees related to academic programs remain USF faculty and administrators and report directly to the Provost through the INTO USF Center Director. Dr. Glen Besterfield, who was Associate Dean of Undergraduate Studies, is now the Center Director of INTO USF. Dr. Kate Wolfe-Quintero, who was ELI Director, is now Academic Programs Director, with direct oversight of all academic programs, including Academic English, General English, Undergraduate Pathways, and Graduate Pathways. Michelle Bell is now the Assistant Director for Academic English, reporting directly to Dr. Wolfe-Quintero. This information is provided on the attached organizational chart for INTO USF.

We would like to continue CEA accreditation of the Academic English program, which was the primary program of the former English Language Institute.

Sincerely,

Glen Besterfield, PhD  
INTO USF Director

Kate Wolfe-Quintero, PhD  
Academic Programs Director